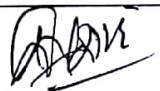

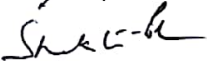
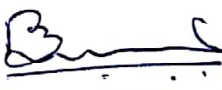
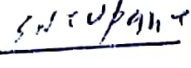



Ministry of Agricultural Development
 Building Resilience to Climate Related Hazards Project (AMIS)
Agricultural Management Information System (AMIS)
 Project Management Unit, Puja Pratisthan Marg, Madhya Baneswar, Kathmandu
Procurement of Supply, Delivery and Installation of AMIS Portal Software Requirements
 Contract Identification No: PPCR/MoAD/G/NCB-75

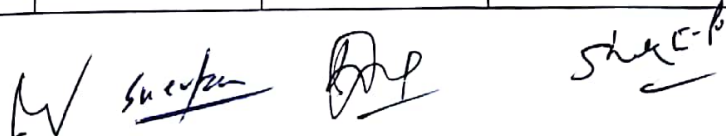
Pre-bid meeting Minute

Pre-bid meeting is held on January 26, 2018 at 13:00 hours (Nepal Standard time) in the office of Ministry of Agricultural Development, Building Resilience to Climate Related Hazards Project (AMIS), Project Management Unit, Puja Pratisthan Marg, Madhya Baneswar, Kathmandu, Nepal in the presence of bidder's representatives regarding the invitation for bids published in the daily Kantipur newspaper on January 07, 2018 for the Procurement of Supply, Delivery and Installation of AMIS Portal Software Requirements, Contract Identification No: PPCR/MoAD/G/NCB-75

Attendees of the meeting

ON BEHALF OF MoAD, BRCH, AMIS, Kathmandu			
Name of Staff	Office	Designation	Signature
Mr. Shib Nandan Prasad Shah	MoAD, BRCH, AMIS, Kathmandu	Project Director	
Mr. Tika Ram Rijal	MoAD, BRCH, AMIS, Kathmandu	Accounts Officer	
Mr. Shakti Prasad Shrestha	MoAD, BRCH, AMIS, Kathmandu	Procurement Specialist	
Mr. Kiran Raj Misra	MoAD, BRCH, AMIS, Kathmandu	Monitoring and Evaluation Expert	
Mr. Semanta Raj Neupane	MoAD, BRCH, AMIS, Kathmandu	ICT Expert	

ON BEHALF OF THE BIDDERS				
Name of Firm	Address	Representative's Name	Designation	Signature
Channakya Software	Om Nagar Sinamagal, Kathmandu	Mr Saroj Rajbhandari	Project Manager	




	Saroj.rajbhandari @channakyasoft. com Tele: 4111264/65/66			

Minutes:

1. Mr. Shib Nandan Prasad Shah, Project Director welcomed all of the attendees of the meeting.
2. Furthermore, Mr. Shah described on the code of conduct of the attendees during the meeting and requested to the bidder to study the bidding document carefully and explained on the things to be considered to submit the responsive bid.
3. The query raised by the bidder are as follows:

SMS Gate way

1. Point No. 13- Is stated should provide source code, In case of License product, Source Code cannot be given. (Point no. 13 has to be removed)
2. in case of Open Source product, point no. 12 and 14 (Manufacture Authorization Form) has to be removed.
4. It is agreed that the bidders will send any other queries remained unresolved they will send return queries through email by January 28, 2018, 12:00 Noon (Email address:ppcr.amis@gmail.com).

 Shib Nandan



Saroj Rajbhandari

